



Buyer

Position Responsibilities include, but are not limited to:

- Providing assurance of timely delivery, quantity, and cost of parts to effectively support all aspects of production.
- Evaluation of opportunities to reduce costs while maintaining high quality standards and inventory requirements.
- Ability to initiate effective and efficient new product transitions in order to minimize obsolete inventory, and maintain production processes without interruption.
- Maintenance of appropriate inventory levels.
- Monthly account reconciliations.
- Support of corporate cost savings through regular and ongoing negotiations.
- Adherence to Sarbanes Oxley guidelines.

Required Qualifications:

- Minimum of three years professional purchasing experience, and an Associate's degree within a business-related field.
- Proficient experience with MS Office Suite.
- Strong attention to detail, with demonstrated analytical skills and accuracy.
- Ability to deliver results quickly within a fast-paced environment.
- Superior communication and interpersonal skills.
- Professional demeanor and interactions with co-workers, vendors and customers.
- Commitment to the maintenance of a clean, organized and safe work environment.

Preferred Experience / Skills:

- MRP experience within a manufacturing environment.
- Infor Cloud Suites
- Experience in the foodservice industry.

The above job description is general, and management may assign other duties.

Blodgett offers a challenging and supportive team-based culture and competitive compensation package. Blodgett is a subsidiary of Middleby Corporation, and an equal opportunity employer.

Email a Cover Letter and Resume to Lynn Wolski, Director of Human Resources at employment@blodgett.com

Or mail directly to:
Blodgett Oven Company
42 Allen Martin Drive, Essex VT 05452